

Transportation Resource Associates, Inc.

1608 Walnut Street * Suite 1602

Philadelphia, PA 19103

215-546-9110

Fax: 215-546-9120

Ordering Information: Patricia Paxson, Contracts Administrator

Patricia.Paxson@traonline.com

DUNS: 795724350

Business Size: Small



Visit the TRA website for more information about our firm, clients and services:

www.traonline.com

Contract Number: **GS-10F-0242S, Mission Oriented Business Integrated Services (MOBIS)**

Period of Performance: **April 28, 2006 through April 27, 2011**

Transportation Resource Associates (TRA), Inc. is a professional consulting firm with over fifteen years of experience exclusively in the public transportation industry. We offer expertise in a wide range of transit fields, including bus, paratransit, rail transit, and commuter rail maintenance; facility inspection and planning; rail state safety oversight; operations; system safety and security; transit management; planning; and training. TRA provides a wide range of services for clients, from assessing maintenance, facilities, and operations, to auditing data, to assessing the usefulness of rules and procedures, to overseeing safety and security.

IA: Awarded Special Item Numbers:

874-1: Consulting Services

TRA provides assistance, guidance, and counseling in support of agencies' mission-oriented business functions. This includes studies, analyses and reports documenting any proposed developmental, consultative, or implementation efforts. We assist with strategy, process and productivity improvement, systems alignment, leadership systems, organizational assessments, cycle time, performance measures and indicators, program audits, evaluations, and customized training.

874-2: Facilitation Services

TRA provides facilitation and related decision support services for agencies engaged in collaboration efforts, working groups, or integrated product, process, or self-directed teams. We assist groups and agencies with common and divergent interests as a neutral party providing problem solving techniques, defining and refining the agenda, debriefing and overall meeting planning, dispute resolution, convening and leading large and small group briefings and discussions, providing a draft for the permanent record, enabling focused decision-making, and preparing draft and final reports for dissemination.

Transportation Resource Associates ***Mission Oriented Business Integrated Services***
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April, 2006

1B: Price List:
(prices are applicable to all Special Item Numbers)

		Price Offered to Government
Labor Category	Year 1 (2006)	<i>Prices will adjusted annually in accordance with the Employment Cost Index published by the Department of Labor, Clause I-FSS-969.</i>
Senior Manager	\$ 181.68	
Manager	\$ 146.03	
Senior Consultant	\$ 103.92	
Consultant Level II	\$ 102.49	
Consultant Level I	\$ 98.11	
Administrative Level II	\$ 54.88	
Administrative Level I	\$ 39.23	

1C: Definition of Labor Categories:

Commercial Labor Category	Minimum General Training and Years of Experience	Functional Responsibility	Educational Requirements
Senior Manager	15+ years experience in the field; 10 years experience in upper management	President of TRA. Frequently called upon to serve as an expert witness in litigation matters related to transportation safety and security. Currently assists 15 states and jurisdictions in the initiation and operation of their State Safety Oversight programs and works with the Federal Transit Administration in the development of a wide range of model programs, implementation guidelines, and position papers relative to the transportation industry.	Masters Degree in Business Administration; JD in Law
	10 years experience in the field; 3-5 years' experience in upper management	Senior Vice President. Provide subject matter expertise; project oversight; new project creation / networking for new projects Oversees planning and procurement strategies, transit capital project	Masters Degree in Engineering, Safety, Law,

Manager		development and management, transit safety investigation, and the application of innovative technologies and strategies to public transit.	Planning or equivalent
Senior Consultant	5-8 years experience in transit operations	Project oversight; operations field work; proposal oversight. Performs onsite reviews relative to transportation management, operations, maintenance, engineering, planning, safety, and labor relations.	Masters Degree in Urban Planning, Engineering or equivalent
Consultant Level II	5-7 years experience in transit operations	Project support; operations field work; final report preparation. Responsible for transit field reviews and office analyses of topics including rail safety, infrastructure maintenance and inspections, operations and supervision, rules and procedures, and security. Works closely with project managers to coordinate task scope, attack, and completion.	Masters Degree in Urban Planning, Engineering or equivalent
Consultant Level I	5-7 years experience in transit operations	Project support; operations field work; final report preparation. Responsible for transit field reviews and office analyses of topics including rail safety, infrastructure maintenance and inspections, operations and supervision, rules and procedures, and security. Works closely with project managers to coordinate task scope, attack, and completion.	Bachelor's (Masters preferred) Degree in Urban Planning, Engineering or equivalent
Administration, Level II	3-5 years experience in accounting, contracts, or equivalent	Contract Administration, invoice preparation, human resources. Assists with budget tracking, preparation of financial proposals, main point of contact for subcontractors. Handles accounts receivable, responsible for proposal and final report archives.	Bachelors Degree in accounting or equivalent
Administration, Level I	2-3 years experience in accounting, clerical or related	Some invoice preparation, in house bookkeeping, office administration. Handles correspondence, prepares document drafts from notes, pays office bills, processes payroll, oversees filing system.	Bachelors Degree in accounting or equivalent

2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$300.00
4. **Geographic Coverage:** Domestic and overseas
5. **Points of Productions(s):** Philadelphia, PA
6. **Discount from List Prices:** Prices are Net (GSA discount as listed)
7. **Quantity Discounts:** None offered
8. **Prompt Payment Terms:** Net 30 days / 2%-15 days
- 9a: **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:** Transportation Resource Associates accepts Government Purchase Cards at or below the micro-purchase level.
- 9b: **Notification that Government Purchase Cards are accepted or not accepted above the micro-purchase threshold:** Transportation Resource Associates accepts Government Purchase Cards at or above the micro-purchase level (\$2,500.00).
- 10: **Foreign Items:** None.
- 11a: **Time of Delivery:** Specified on the Task Order / To be negotiated between Transportation Resource Associates and the client agency.
- 11b: **Expedited Delivery:** Not applicable.

- 11c: **Overnight and 2-day delivery:** Not applicable.
- 11d: **Urgent Requirements:** Not applicable.
- 12: **F.O.B. point(s):** Destination.
- 13: **Ordering Address(es):** Transportation Resource Associates, Inc.
1608 Walnut Street, Suite 1602
Philadelphia, PA 19103
215-546-9110 Fax: 215-546-9120
info@traonline.com
- 14: **Payment Address(es):** Transportation Resource Associates, Inc.
1608 Walnut Street, Suite 1602
Philadelphia, PA 19103
215-546-9110 Fax: 215-546-9120
info@traonline.com
- 15: **Warranty Provision:** Not applicable.
- 16: **Export Packing Charges:** Not applicable.
- 17: **Terms and Conditions of Government Purchase Card acceptance (any thresholds above the micro-purchase level):** See 9a and 9b, above.
- 18: **Terms and conditions of rental, maintenance, and repair (if applicable):**
Not applicable.
- 19: **Terms and conditions of installation:** Not applicable.
- 20: **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable.
- 20a: **Terms and conditions for any other services:** Not applicable.
- 21: **List of service and distribution points:** Not applicable.
- 22: **List of participating dealers:** Not applicable.
- 23: **Preventive maintenance:** Not applicable.
- 24: **Special attributes such as environmental attributes:** Not applicable.
- 25: **Data Universal Number System (DUNS) number:** 795724350
- 26: **Central Contractor Registration (CCR) database:** Transportation Resource Associates is registered in the Central Contractor Registration (CCR) database.

Small Business Participation

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION

Preamble

Transportation Resource Associates, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

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To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Kenneth A. Korach, President, 215-546-9110; e-mail- kenneth.korach@traonline.com.**

Blanket Purchase Agreements

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-XXXXX.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date Transportation Resource Associates Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-XXXXXX, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

